

**Didcot TRAIN Youth Project (“TRAIN”)  
Final Annual Report  
for period 1 April 2018 to 29 March 2019**



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Chairman: Brian McNamee  
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## Objectives and activities

The Objects of TRAIN as recorded in the Constitution are: “to help and educate young people aged 11 to 18, who are either homeless or otherwise in necessitous circumstances, through their leisure time activities so as to develop their physical, mental and spiritual capacities that they may grow to full maturity as individuals and members of society, so that their conditions of life may be improved.”



In December 2017, Didcot TRAIN - Inspiring Young People, a Charitable Incorporated Organisation (“TRAIN CIO”), was registered with the Charity Commission of England and Wales (“Charity Commission”) under charity number 1176258. TRAIN CIO has the same objectives as TRAIN and, in April 2018, the trustees transferred the operations of TRAIN to TRAIN CIO. Pursuant to an order from the Charity Commission under section 105 of the Charities Act 2011, the trustees transferred the remaining net assets of TRAIN to TRAIN CIO in March 2019 and applied to the Charity Commission to remove TRAIN (charity number 1094601) from its register. TRAIN was duly removed from the register on 29 March 2019. This will therefore be the last annual report of TRAIN.

## Chairman's welcome and introduction

### **Brian McNamee**



As this is the final annual report for TRAIN following the transfer of its operations to TRAIN CIO in April 2018 and its subsequent winding up, this commentary is limited. We have not included a Youth Work section as no staff were employed by the charity in the financial period. I would, however, like to comment briefly on the operations of TRAIN CIO, which has continued the legacy of TRAIN.

As of April 2019, the operations of CIO TRAIN were ahead of our 4-year business plan: we are currently meeting all our KPIs and employ 4 Full Time Equivalent employees (which was our 2020/21 target). We were particularly delighted to have our contribution to the young people of the town recognised when we received the BACA's Award for Community Engagement at the Cornerstone in October 2018.

On the financial side, we performed in line with our forecast for the financial year 2018/19 and anticipate combined income (including both TRAIN and CIO TRAIN) of around £106,000, whilst our combined expenditure was around £94,000, thus enabling us to maintain our cash reserves at between 4 and 6 months' expenses, in line with our policy.

I am delighted to report that the following supporters of TRAIN have continued their sponsorship following the establishment of CIO TRAIN:

- South Oxfordshire District Council ("SODC")
- Didcot Town Council
- the Community Safety Partnership
- the Community of St. John the Baptist in Begbroke
- All Saints Church
- Didcot Baptist Church
- Didcot Methodist Church
- Soha Housing
- Oxfordshire Community Foundation

I am also delighted to report that following a renewed focus on funding by the trustees, we have successfully obtained grant funding from the following organisations and foundations:

- Garfield Weston Foundation
- Awards for All
- Children in Need
- Wallingford Freemasons
- Changing Lives
- Turners Court Youth Trust
- Pye Charitable Settlement
- Thames Valley Police Property Act Fund
- Thames Valley Police Early Intervention Youth Fund

We would also like to recognise the work of The Good Exchange who we have been collaborating successfully with regarding fundraising and obtaining matched funding sponsors. I would like to express my enormous gratitude to all our sponsors and supporters, both new and old, for enabling us to undertake our work serving the young people of Didcot.

## Financial review

### Financial Report for the period ended 29 March 2019

This is the final annual report for TRAIN and covers the period from 1 April 2018 to 29 March 2019, when the charity was removed from the Charity Commission's register. The charity did not have any operations during the period as all staff were transferred to TRAIN CIO in April 2018. The accounts therefore include several legacy payments and some income received in the period. All net assets were transferred to the CIO in the period, hence there were no cash balances on the date of winding up.

As a non-company charity with annual income of less than £250,000, the accounts have been prepared using the Receipts and Payments method permitted by section 133 of the Charities Act 2011.

#### Income

	<u>£</u>
Grant makers	17,499
Donations	351
Other income	3,096
<b>Total Receipts</b>	<b>20,946</b>

During the period we received grants from the Community Safety Partnership and from the Garfield Weston Foundation as well as donations from private individuals. Other income includes income earned for the provision of mentoring services, a gift aid rebate and bank interest.

#### Expenditure

TRAIN's expenditure for the period can be analysed as follows:

	<u>£</u>
Staff costs	2,438
Youth Work costs	291
Office & Utility costs	487
Residential trips	4,111
Transfers to CIO - Restricted	16,157
Transfers to CIO - Unrestricted	34,098
<b>Total payments</b>	<b>57,582</b>

**Staff costs:** Staff costs reflect payments to HMRC, which are paid quarterly in arrears, and pension costs, which are paid monthly in arrears, as no staff were employed during the period.

**Office & Utility costs:** These primarily reflect electricity and telephony costs, which are paid quarterly in arrears, as we leased our premises at 118 Broadway from SODC at a peppercorn rent of £1 per year until 31 December 2018. The value of this gift-in-kind was around £11,250 in the period.

**Residential trips:** This reflects the cash costs we incur relating to the international residential trips organised for young people under our Explore More Programme. The actual value of these trips considerably exceeds this amount as the cost of our accommodation, food and activities is most generously covered by Mr Voorvaart.

No fixed assets were purchased in the year.

#### Winding up

On 29 March 2019 the Charity Commission removed TRAIN from its register as it had no operations, assets or liabilities.

Nicole Guest ACA CFA  
Treasurer

### Structure, governance and management

The trustees of TRAIN are responsible for overseeing the running of the charity. The framework for the operation of TRAIN is set out in its Constitution, which was amended in 2016. Pursuant to the Constitution, at a Special General Meeting on 20 February 2018, the trustees agreed to transfer the operations and remaining net assets of TRAIN to TRAIN CIO. As the trustees of TRAIN were also the trustees of TRAIN CIO, the trustees applied to the Charity Commission for an order under section 105 of the Charities Act 2011, authorising the transfer (the "Order"). This was received on 11 October 2018.

Following receipt of the Order, TRAIN's revenue grant with SODC was novated and its bank account was closed, with its remaining assets, primarily cash, being transferred to the CIO.

#### Independent Review

TRAIN's accounts for the period ended 29 March 2019 have been independently examined by Esther Woollgar, ACA.

#### Public benefit statement

TRAIN's trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

#### The Structure for the past year

Trustees at Winding Up Date

Brian McNamee (Chairman)

Nicole Guest

Nicky Platt

Luke O'Neil

Noora Firaq

Resignations in Financial Period

Liz Wood (15 May 2018)

Ian Pickering (12 June 2018)